

MHES ASSESSMENT

Name:		PARIS ID:	
DOB:	Age:	PHN:	
Gender:		Phone:	
Home Address:			

Casenote Date: Reason: Staff Member:

Client Instruction Note

A Client Instruction Note is used to document any special instruction regarding the client's service such as "one phone call per day to be taken by case manager" or "only Case Manager to dispense medication". Unlike other case notes types that are created following each client encounter, there should be only one Client Instruction Note which can be amended any time the instructions change or are no longer applicable. While applicable, the case note should be made Crucial. When the note is no longer applicable, the crucial should be removed.

Open Needs

Need	Identified On
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Casenotes

Note: Once downtime information from this form has been entered in PARIS, shred this working sheet.

----- End of Report -----